



Pimpri Chinchwad Education Trust's
S.B. PATIL COLLEGE OF SCIENCE & COMMERCE, RAVET

Sr. no. 110, Gate No 1, Ravet, Pune- 412101

www.sbpatilcollege.com, email-sbpc.science@gmail.com

UDISE NO: 27252001412

College Index No: J.11.16.066



ACA/DI/37	Teaching Plan (A. Y. 2024-25)	Academic Year: 2024-25	
Rev : 00	Class : XII Commerce		
	Subject : Organisation of Commerce & Management		
	SUBJECT CODE : 51		

Ch	Topic	Subtopic in Details	Planned Date of Commencing Topic	Actual date of commencing topic	Media/Teaching Aid/ Teaching aid used
	Revision of 11th std.	Question paper pattern & syllabus to be discussed & dictated.	2/4/2025	2/4/2025	Black board
		Revision of Introduction to Management 11 th std syllabus ppt presentation to be started.	3/4/2025	3/4/2025	Black board
		Revision of Introduction to Management 11 th std syllabus ppt presentation to be completed..	4/4/2025	4/4/2025	Black board
Ch: 1	Principles of Management	Principles of management introduction, meaning, definition, nature introduction few points to be started.	7/4/2025	7/4/2025	Black board
		Nature of management to be completed	8/4/2025	8/4/2025	Black board
		Significance of management principles to be started	9/4/2025	9/4/2025	Black board
			10/4/2025	10/4/2025	
		Significance of management principles to be completed.	11/4/2025	11/4/2025	Black board
			12/4/2025	12/4/2025	
		Theories of Management.	15/4/25	15/4/25	

Ch: 1	Principles of Management	Henry Fayol , introduction,principles to be started.	16/4/25	16/4/25	Black board
		Henry Fayol , introduction,principles to becontinued.	17/4/25	17/4/25	Black board
		Henry Fayol , introduction,principles to becompleted.	18/4/25	18/4/25	
		F.w. Taylor principle of scientific management few points to be started.	21/4/25	21/4/25	Black board
		F.w. Taylor principle of scientific management few points to be completed.	22/4/25	22/4/25	
		Techniques of scientific management to be started.	23/4/25	23/4/25	Black board
		Techniques of scientific management to be completed.	24/4/25	24/4/25	Black board
		Revision of the lesson, doubts solved, exercised discussed, h.w. assignments to be given.	25/4/25	25/4/25	Discussion
		Revision Case study, justify dictation	26/4/25	26/4/25	Projector
		Revision Case study, justify dictation	28/4/25	28/4/25	Projector
		Revision Case study, justify dictation	29/4/25	29/4/25	Projector
		Revision Case study, justify dictation	30/4/25	30/4/25	Projector
Ch: 2	Functions of Management	Introduction, definition of management,	2/5/2025	2/5/2025	Black board
		Planning meaning, definition, functions to be started.	5/5/2025	5/5/2025	Black board
		Revision of Planning functions of last lecture & rest points to be completed.	6/5/2025	6/5/2025	Black board
		Organizing introduction, meaning, definition & functions to be started.	7/5/2025	7/5/2025	Black board
		Organizing functions to be completed.	8/5/2025	8/5/2025	Black board
		Staffing introduction, meaning, definition & functions to be started.	9/5/2025	9/5/2025	Black board

		Staffing functions to be completed.	10/5/2025	10/5/2025	Black board
		Directing introduction, meaning, definition & functions to be started.	2/6/2025	2/6/2025	Black board
		Directing functions to be completed.	3/6/2025	3/6/2025	Black board
Ch: 2	Functions of Management	Co-Ordinating introduction, meaning, definition & functions to be started.	4/6/2025	4/6/2025	Black board
		Co-Ordinating functions to be completed.	5/6/2025	5/6/2025	Black board
		Controlling introduction, meaning, definition & functions to be started.	6/6/2025	6/6/2025	Black board
		Controlling functions to be completed.	9/6/2025	9/6/2025	Black board
		Revision of the lesson, doubts solved, exercised discussed, h.w. assignments to be given. given.	10/6/2025	10/6/2025	Discussion
		Revision Case study, justify dictation	11/6/2025	11/6/2025	Projector
		Revision Case study, justify dictation	12/6/2025	12/6/2025	Projector
		Revision Case study, justify dictation	13/6/25	13/6/25	Projector
		Revision Case study, justify dictation	14/6/25	14/6/25	Projector
Ch: 4	Business Services.	Introduction, meaning, definition,& features of services, Business services to be completed.	16/6/25	16/6/25	Black board
		Types of Banks points to be started.	17/6/25	17/6/25	Black board
		Types of Banks points to be completed.	18/6/25	18/6/25	Black board
		Functions of Commercial banks :A] Accepting Deposits all points to be started.	19/6/25	19/6/25	Black board
		Functions of Commercial banks :A] Accepting Deposits all points to be completed..	20/6/25	20/6/25	Black board

Functions of commercial banks : B] Secondary functions to be started.	23/6/25	23/6/25	Black board
Functions of commercial banks : B] Secondary functions to be completed..	24/6/25	24/6/25	Black board
E-banking & its elements to be completed.	25/6/25	25/6/25	Black board
Principles of Insurance to be started.	26/6/25	26/6/25	
Principles of Insurance to be completed	27/6/25	27/6/25	Black board
Types of Life Insurance, meaning, Types of life Insurance policies	28/6/25	28/6/25	
Marine Insurance meaning, Types of policies to be completed.	30/6/25	30/6/25	Black board
Types of Fire Insurance meaning, Types of policies to be completed.	1/7/2025	1/7/2025	Black board
Transport meaning, modes, advantages & disadvantages to be completed.	2/7/2025	2/7/2025	Black board
Warehousing types of warehouse to be started.	3/7/2025	3/7/2025	Black board
Warehousing types of warehouse to be completed	4/7/2025	4/7/2025	Black board
Communication its types to be completed.	7/7/2025	7/7/2025	Black board
Money Remittance Services, Retail services & modern means of	8/7/2025	8/7/2025	Black board
Revision Case study, justify dictation	9/7/2025	9/7/2025	Projector
Revision Case study, justify dictation	10/7/2025	10/7/2025	Projector
Revision Case study, justify dictation	11/7/2025	11/7/2025	Projector
Revision for UT 1	12/7/2025	12/7/2025	
Revision for UT 1	14/7/25	14/7/25	
Discussion of UT 1& paper to be solved by students.	21/7/25	21/7/25	Discussion

Ch:8	Marketing	Introduction , meaning,definition, concept of market.	22/7/25	22/7/25	Black board
		Types of Market, to be started.	23/7/25	23/7/25	Black board
		Types of Market, to be completed.	24/7/25	24/7/25	Black board
		Importance of Marketing : A] Importance of Marketing to the society to be done.	25/7/25	25/7/25	Black board
		B] Importance of Marketing ti the firm : to be completed.	26/7/25	26/7/25	Black board
		C] Importance of Marketing to the Consumers.	28/7/25	28/7/25	Black board
		Functions of Marketing few points to be started.	29/7/25	29/7/25	Black board
		Functions of Marketing few points to be completed.	30/7/25	30/7/25	Black board
		Marketing Mix to be completed.	31/7/25	31/7/25	Black board
		Discussion of UT 2& paper to be solved by students.	1/8/2025	1/8/2025	Black board
		Revision of the lesson ,doubts solved , excersied discussed ,h.w. assignmnets to be given.	4/8/2025	4/8/2025	Discussion
		Revision Case study, justify dictation	5/8/2025	5/8/2025	Projector
		Revision Case study, justify dictation	6/8/2025	6/8/2025	Projector
		Revision Case study, justify dictation	7/8/2025	7/8/2025	Projector
		Revision Case study, justify dictation	8/8/2025	8/8/2025	Projector
Ch:7	Consumer Protection	Introduction ,meaning , need & consumer protection to be completed.	11/8/2025	11/8/2025	Blackboard
		Rights of consumers remaining points to be started.	12/8/2025	12/8/2025	Blackboard
		Rights of consumers remaining points to be completed.	13/8/25	13/8/25	Blackboard
		Responsibilities of consumer to be completed.	14/8/25	14/8/25	Blackboard
		Ways & means of consumer protection.	18/8/25	18/8/25	Blackboard

		Consumer protection Act 2019, District to be completed.	19/8/25	19/8/25	Blackboard
		Consumer protection Act 2019, State to be completed.	20/8/25	20/8/25	Blackboard
		Consumer protection Act 2019, National to be completed.	21/8/25	21/8/25	Blackboard
		Role of Consumer Organisation & NGO to be completed.	22/8/25	22/8/25	Blackboard
		Revision of the lesson ,doubts solved, exercised discussed, h.w, assignmnets to be given.	23/8/25	23/8/25	Discussion
		Revision Case study, justify dictation	25/8/25	25/8/25	Projector
		Revision Case study, justify dictation	26/8/25	26/8/25	Projector
		Revision Case study, justify dictation	28/8/25	28/8/25	Projector
		Revision Case study, justify dictation	29/8/25	29/8/25	Projector
		Revision for UT 2 exam	30/8/25	30/8/25	Blackboard
		Revision for UT 2 exam	2/9/2025	2/9/2025	Blackboard
		Revision for UT 2 exam	3/9/2025	3/9/2025	Blackboard
		Revision for UT 2 exam	4/9/2025	4/9/2025	Blackboard
		Revision for UT 2 exam	8/9/2025	8/9/2025	Blackboard
		Discussion of UT 2& paper to be solved by students.	13/9/25	13/9/25	Discussion
Ch:6	Social Responsibilities of Business.	Introduction ,concept,definition,need for social responsibility points to be started.	15/9/25	15/9/25	Blackboard
		Introduction ,concept,definition,need for social responsibility points to be completed.	16/9/25	16/9/25	Blackboard
		Responsibilities towards Owners to be completed.	17/9/25	17/9/25	Blackboard
		Responsibilities towards Investors to be completed.	18/9/25	18/9/25	Blackboard
		Responsibilities towards Employees to be completed.	19/9/25	19/9/25	Blackboard

		Responsibilities towards Consumers to be completed.	23/9/25	23/9/25	Blackboard
		Responsibilities towards Government to be completed.	24/9/25	24/9/25	Blackboard
		Responsibilities towards Community /Society / Public in General to be completed.	25/9/25	25/9/25	Blackboard
		Social Responsibility towards protection of Environment. Business ethics concept definition ,features ,to be completed.	26/9/25	26/9/25	Blackboard
		CSR to be completed.	27/9/25	27/9/25	Blackboard
		Revision of the lesson ,doubts ,solved ,exercised discussed ,h.w. assignments to be given.	29/9/25	29/9/25	Discussion
		Revision case study,justify dictation.	30/9/25	30/9/25	Projector
		Revision case study,justify dictation.	1/10/2025	1/10/2025	Projector
		Revision case study,justify dictation.	3/10/2025	3/10/2025	Projector
		Revision of Term 1 exam	6/10/2025	6/10/2025	Blackboard.
		Revision of Term 1 exam	7/10/2025	7/10/2025	Blackboard.
		Revision of Term 1 exam	8/10/2025	8/10/2025	Blackboard.
		Revision of Term 1 exam	9/10/2025	9/10/2025	Blackboard.
Ch:5	Emerging Modes of Business.	Introduction ,meaning,scope of e-business ,to be completed.	3/11/2025	3/11/2025	Blackboard.
		Benefits & limitations of e- business.	4/11/2025	4/11/2025	Blackboard.
		Online transaction to be completed.	6/11/2025	6/11/2025	Blackboard.
		Outsourcing introduction,meaning,ex,needs ,advantages ,disadvantages of outsourcing to be completed.	7/11/2025	7/11/2025	Blackboard.
		BPO to be completed.	8/11/2025	8/11/2025	Blackboard.
		KPO to be completed.	10/11/2025	10/11/2025	Blackboard.
		LPO to be completed.	11/11/2025	11/11/2025	Blackboard.
		Revision Case study, justify dictation	12/11/2025	12/11/2025	Projector
		Revision Case study, justify dictation	13/11/25	13/11/25	Projector

Ch:3	Entrepreneurship Development	Revision Case study, justify dictation	14/11/25	14/11/25	Projector
		Entrepreneurship Development to be completed.	17/11/25	17/11/25	Blackboard.
		Start Up India to be completed.	18/11/25	18/11/25	Blackboard.
		Stand Up India to be completed.	19/11/25	19/11/25	Blackboard.
		Agro Tourism to be completed.	20/11/25	20/11/25	Blackboard.
		Revision of the lesson, doubts solved, exercised discussed, h.w. assignments to be given.	21/11/25	21/11/25	Discussion
		Revision Case study, justify dictation	22/11/25	22/11/25	Projector
		Revision Case study, justify dictation	24/11/25	24/11/25	Projector
		Revision Case study, justify dictation	25/11/25	25/11/25	Projector
	REVISION OF ALL CHAPTERS	Revision of Ch :1	26/11/25	26/11/25	Blackboard.
		Revision of Ch :1	27/11/25	27/11/25	Blackboard.
		Revision of Ch :1	28/11/25	28/11/25	Blackboard.
		Revision of Ch :1	29/11/25	29/11/25	Blackboard.
		Revision of Ch :2	1/12/2025	1/12/2025	Blackboard.
		Revision of Ch :2	2/12/2025	2/12/2025	Blackboard.
		Revision of Ch :2	3/12/2025	3/12/2025	Blackboard.
		Revision of Ch :2	4/12/2025	4/12/2025	Blackboard.
		Revision of Ch :4	5/12/2025	5/12/2025	Blackboard.
		Revision of Ch :4	8/12/2025	8/12/2025	Blackboard.
		Revision of Ch :4	9/12/2025	9/12/2025	Blackboard.
		Revision of Ch :4	10/12/2025	10/12/2025	Blackboard.
		Revision of Ch :4	11/12/2025	11/12/2025	Blackboard.
		Revision of Ch :4	12/12/2025	12/12/2025	Blackboard.
		Revision of Ch :4	15/12/25	15/12/25	Blackboard.
		Revision of Ch :4	16/12/25	16/12/25	Blackboard.
		Revision of Ch :4	17/12/25	17/12/25	Blackboard.
		Revision of Ch: 4	18/12/25	18/12/25	Blackboard.
		Revision of Ch: 8	19/12/25	19/12/25	Blackboard.
		Revision of Ch: 8	22/12/25	22/12/25	Blackboard.
		Revision of Ch: 8	23/12/25	23/12/25	Blackboard.

	REVISION OF ALL CHAPTERS	Revision of Ch: 8	24/12/25	24/12/25	Blackboard.
		Revision of Ch: 8	26/12/25	26/12/25	Blackboard.
		Revision of Ch: 7	27/12/25	27/12/25	Blackboard.
		Revision of Ch: 7	29/12/25	29/12/25	Blackboard.
		Revision of Ch: 7	30/12/25	30/12/25	Blackboard.
		Revision of Ch: 7	31/12/25	31/12/25	Blackboard.
		Revision of Ch: 6	1/1/2026	1/1/2026	Blackboard.

Mrs. Swati V. Gavasane
SUBJECT TEACHER

Mr. S.N.Patil
PRINCIPAL

Discussion of UT 1

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]